

Appendix 2 Revenue Budget Performance

Children's Services - Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(4)	Director of Children's Services	286	279	(7)	-2.4%
309	Education & Inclusion	3,090	3,364	274	8.9%
(478)	SEN & Disability	6,711	6,245	(466)	-6.9%
2,986	Children's Health, Safeguarding and Care	37,809	40,489	2,680	7.1%
(459)	Stronger Families, Youth & Communities	7,439	6,889	(550)	-7.4%
2,354	Total Revenue - Children	55,335	57,266	1,931	3.5%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Education & Inclusion	825	177	337	331
SEN and Disability (SEND)	878	290	843	4
Children's Health, Safeguarding & Care	928	80	625	344
Stronger Families, Youth & Communities	1,335	783	695	0
Total Children's Services	3,966	1,330	2,500	679

See Appendix 3 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
SEN & Disability			
(154)	Child and Adolescent Mental Health Services (CAMHS)	CAMHS is reporting a £0.154m underspend as the 2016/17 savings target regarding the switch of DSG funding has been brought forward.	
Children's Health, Safeguarding & Care			
409	Corporate Critical - Children's Agency Placements	<p>The projected number of residential placements (34.28 FTE) is broken down as 30.69 FTE social care residential placements (children's homes), 3.15 FTE schools placements and 0.43 FTE family assessment placements. The budget allowed for 24.10 FTE social care residential care placements, 4.60 FTE schools placements and 0.60 FTE family assessment placements. The average unit cost of these placements is also higher than the budgeted level. Overall the number of placements are 4.98 FTE above the budgeted level, and this combined with the unit cost pressure described above result in an overspend of £1.139m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements has fluctuated in recent years. During 2013/14 there were 165.76 FTE placements and this increased to 175.56 last year. The current projected number of placements in 2015/16 is 157.66 FTE, a reduction of 10.2%. The budget for IFA placements was based on the trend of the previous five years and was set at 177.80 FTE. The numbers being below the budget by 20.14 FTE results in the projected underspend of £0.742m.</p> <p>During 2015/16 it is estimated that there will be 1.56 FTE secure (welfare) placements and 0.88 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 1.00 FTE justice placements during the year. There are currently 2 children in a</p>	<p>The number of children in care (CIC) has been high for some time in the city, although this has reduced recently. The following action has been undertaken to ensure threshold is met and to ensure all has been done to prevent the need for a child to become CIC:</p> <p>a) Panel chaired by Assistant Director in place to proactively Establish that all evidence based interventions have been tried and to address risk and enable a child to remain within their own family or network and monitor and agree all children who may require care</p> <p>b) To prevent further harm and delay in decision making. Thereby reducing further costs of supporting a CIC child and achieving improved outcomes for the child by identifying children which evidence suggests should be taken in care</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		<p>secure (welfare) placement and 2 in a secure (criminal) placement resulting in a projected overspend of £0.262m.</p> <p>The gross overspend in this service area is £0.659m of which £0.250m relates to unachieved savings, see table above.</p>	<p>earlier. The service is being redesigned to address any issue that prevents timely and robust decision making</p> <p>c) All IFA (Independent Fostering Agency) and residential placements have been reviewed to ensure that they are in the only appropriate accommodation available.</p> <p>d) Exit from care - to ensure that those children/young people who will be safe returning home are enabled to do so, an external audit has been undertaken to review all possible cases</p> <p>e) A first business case has been submitted and a final business case will soon be submitted for an Adolescent Service to establish alternatives to care for very vulnerable teenagers to reduce CIC and expensive placements.</p>
363	Corporate Critical-In House Foster Payments	<p>Until recently the numbers of children being placed in in-house fostering placements was declining, however, during this financial year this trend has reversed. The budget was based on the trend over the previous 5 years and was set at 128.00 FTE placements. The current number of children with in-house carers is estimated at 147.63 FTE for 2015/16. In addition the number of family & friends carers and Special Guardianship Order (SGO) allowances has also increased resulting in the projected overspend of £0.363m.</p>	<p>An ongoing process has been established for the effective recruitment of 'in house' foster placements to meet a wide range of needs. Our aim is to increase market share of placements from 50% to 65-85%.</p> <p>In order to continue to encourage Residence Order (RO) and SGO applicants to offer homes to children</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
			there is a need to match the family and friends rate to make this financially viable for carers. This is a cheaper option than foster care as well as a better outcome for the children matched to these carers.
606	Corporate Critical-16+Services	The budget for 16+ services is split across 4 client types. Care Leavers, Ex- Asylum Seekers, Looked After Children and Preventive. Across these services the budget allows for 57.50 FTE young people and currently the projection is based on 68.14 FTE young people. The average unit cost of accommodation is also projected to be higher than allowed in the budget. The non-accommodation costs are also currently anticipated to overspend the budget by £0.207m resulting in an overall overspend of £0.606m.	
102	In-house foster carer recruitment	A contract with iMPower has now been terminated. The overspend relates to the first phase (£0.082m) and estimated costs for the work undertaken for phase 2.	The intention of the review and subsequent follow up work was to increase the share of in-house foster carers.
1,158	Social Work Teams	The total overspend of £1.158m across the social work teams is primarily the result of the ongoing use of Agency staff and recruitment above the budgeted establishment level. This is a result of the increase in activity levels being experienced over the last 12 months and the inherent inflexibilities built into the previous staff structures and management practices. The 'model of practice' restructure should address these issues and reduce the over-reliance on agency staff.	Consultation on the service design is complete and implementation of the restructure was effective from 26 October 2015.
(92)	Legal Fees	Based on the spending patterns in the previous financial year it is anticipated that there will be an underspend of £0.092m on legal fees. The social work 'model of practice' restructure (see above) should, in the longer term, have an impact on the level of court costs in the future and it has been agreed that funding would be re-invested from the legal fees budget.	

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
326	Section 17 Preventive	This overspend of £0.326m relates to the increased costs of staff and agency in respect of supported packages being agreed to avoid increased instances of LAC. The estimated housing recharge for homeless families at Month 9 is approximately £0.249m and is due to a rise in the number of families needing accommodation. A slight reduction in the anticipated full year level of expenditure charged to the No Recourse to Public Funds budget is also factored into the Month 9 projection.	A new IT system has been purchased to work with the Home Office direct to ensure speed of decision making on these families. An employee has also been seconded to work closely with housing to minimise expenditure by both Departments
98	Fostering & Adoption	There were a number of reductions to staffing establishments as part of the 2015/16 budget savings within the Fostering and Adoption teams. The staffing complements have yet to be adjusted to fully reflect the savings. The gross overspend in this service area is £0.150m of which £0.052m relates to unachieved savings included within Appendix 3.	Following a review undertaken by iMPower who have worked in a number of LAs to improve the percentage of in-house foster carers, a plan has been implemented to improve the position for Brighton & Hove. The predicted savings from reducing our dependence on agency foster carers requires more social workers to assess and supervise carers.
(135)	Family Drug & Alcohol Court (FDAC)	It is anticipated that there will be an underspend on FDAC of £0.135m based on expenditure in the first 6 months of the financial year.	
(105)	Youth Offending Service (YOS)	The current projected £0.105m underspend is a result of a number of vacant posts being held in advance of 2016/17 savings allocated to the YOS.	
Stronger Families, Youth & Communities			
(248)	Early Years	Following the budget proposals to reduce the service provision, a number of vacant posts have been held and service redesign begun. The subsequent decision to defer the saving for one year will result in an underspend against this budget. The whole underspending in this area is £0.287m of which £0.039m is included in Appendix 3 as overachievement of savings.	

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Adult Services – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
1,392	Adults Assessment	54,136	55,810	1,674	3.1%
1,798	Adults Provider	12,038	13,803	1,765	14.7%
(381)	Commissioning & Contracts	856	528	(328)	-38.3%
2,809	Total Revenue - Adult	67,030	70,141	3,111	4.6%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Adults Assessment	6,041	4,606	657	778
Adults Provider	1,400	1,268	0	132
Commissioning & Contracts	660	672	0	(12)
Total Adult Services	8,101	6,546	657	898

See Appendix 3 for details of “At Risk” Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
Adults Assessment			
377	Corporate Critical - Community Care Budget (Learning Disabilities)	<p>The pressure of £0.377m is due to:-</p> <p>(1) projected Ordinary Residence claims from other local authorities where formal notification has been received that clients costs will transfer to us (£0.419m),</p> <p>(2) projected costs for clients in hospital who are due to leave and need a social care package (£0.700m),</p> <p>(3) transitional costs which were only partly covered by service pressure funding received for 2015/16 (£0.318m), and</p> <p>(4) in year pressures on this service are coming from increases in complexity, resulting in a increase in costs (£0.655m; 12.42 WTE) and unachieved savings from previous years (£0.555m).</p> <p>The pressures are being off set by Continuing Care Funding (£0.196m), a net decrease in demand (£0.167m; 5.35 WTE), and improved income (£0.246m), other (£0.189m) and one-off Care Act Funding (£1.010m). In addition there have been assumptions made around health funding and a review of packages of care (£0.462m) in 2015/16 to mitigate some of the increases already seen in 2015/16.</p>	<p>Actions have been put in place through the LD Review to meet the 2015/16 budget strategy savings targets and to manage emerging pressures. These include:</p> <ul style="list-style-type: none"> Increased scrutiny of all Learning Disability placements/care package requests has been put in place to assure value for money against eligible care needs across different types of placement. Focus on placements costing between £1,000 to £1,500 per week and identifying low dependency placements in in house units for move on. Targeted review activity on existing placements and care packages ensuring eligible needs are met in the most cost effective manner.
145	Corporate Critical - Community Care Budget (Physical & Sensory Support - Under 65's)	<p>The forecast overspend of £0.369m is due to:-</p> <p>(1) Pressures brought forward from 2014/15 (£0.684m),</p> <p>(2) net full year effect of 2014/15 packages of care (£0.975m) against which funding from Brighton & Hove Clinical Commissioning Group (CCG) of £0.500m is anticipated to offset these pressures, and</p> <p>(3) In year pressures on this service are coming from increase in complexity, resulting in a increase in costs (£1.765m; 37.22 WTE), transfers from in-house services (£0.695m; 31.30 WTE),</p>	<p>Increased panel scrutiny of all complex or high cost placements and care package requests to assure value for money against eligible care needs. Where possible no placements will be made above the agreed local authority rates.</p> <p>Taskforce in place to ensure that all</p>

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		<p>other actions (£0.032m) and unachieved savings from previous years (£1.156m).</p> <p>(4) These pressure are being offset by net decrease in demand (£1.217m; 63.12 WTE), net of self-funders (£1.237m), Continuing Care Funding (£0.375m) and One-Off Care Act Funding (£1.200m). In addition there have been assumptions made on reviews of packages of care (£0.409m) in 2015/16 to mitigate some of the increases already seen in year</p> <p>The improvement over Month 7 reflects the position of reducing client numbers.</p>	<p>appropriate funding sources are identified. Discussions are ongoing with the CCG on the level of funding to support the service risks (£0.150m has been assumed within the forecast)</p>
224	Corporate Critical - Community Care Budget (Physical & Sensory Support -Over 65's)		<p>Actions have been put in place to meet the 2015/16 budget strategy savings targets but there is limited scope to manage emerging pressures. Actions include:</p> <ul style="list-style-type: none"> • Increased scrutiny of complex or high cost care packages. • An independent Extra Care business case has been commissioned to establish demand/need projections to enable ASC commissioners to work with their housing partners to identify the types of provision that will most appropriately meet the objective of reducing residential care costs. • Taskforce in place to ensure that all appropriate funding sources are identified. Discussions are ongoing with the CCG on the level of funding to support the service risks (£0.350m has been assumed within the forecast)
(12)	Hostel Accommodation	There are pressures from non-pay costs (£0.046m) which are being offset by projected underspends on staff costs (£0.036m) and income (£0.022m).	
(46)	Housing Related Support	The service is projecting an underspend of £0.046m due to vacancy management	

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Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
117	Support & Intervention Teams	The pressure of £0.117m relates to Deprivation of Liberty Safeguards (£0.279m) which are being offset by underspends on staffing costs (£0.134m), non pay costs and income (£0.028m)	Workforce redesign, in response to the Care Act, to offset pressures on direct employee costs
Adults Provider			
1,633	Adults Provider	<p>Pressures have been identified of £1.633m due to:</p> <ul style="list-style-type: none"> (1) unachieved savings from previous years £0.878m, (2) full year effect of 2014/15 savings £0.350m, (3) deferred savings agreed by Budget Council £0.014m, (4) service pressures from previous years of £0.307m, and (5) service pressures from 2015/16 £0.084m <p>The forecast assumes that a further £0.014m of savings will be achieved in the remainder of the 2015/16 financial year.</p>	<p>Actions have been put in place to meet the 2015/16 budget strategy savings targets and to meet unachieved savings from previous years through the LD strategy. Vacancy control measures have been tightened and recruitment to posts only where this is required to ensure CQC compliance. The use of agency staff and care crew is closely scrutinised and signed off by senior managers.</p> <p>Options for service redesign to achieve a part year effect are being developed.</p> <p>There are ongoing discussions with Health to determine costs associated with health needs that should be funded by CCG.</p>
Commissioning & Contracts			
(316)	Commissioning & Contracts	This service is projecting to underspend by £0.316m for 2015/16 due to overspends of £0.021m offset by un-utilised carry forward budget of £0.337m	

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Environment, Development & Housing – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(577)	Transport	(5,390)	(6,003)	(613)	11.4%
(89)	City Clean & City Parks	29,070	28,969	(101)	-0.3%
(73)	City Regeneration	1,357	1,277	(80)	-5.9%
(21)	Planning & Building Control	1,679	1,659	(20)	-1.2%
(760)	Total Non Housing Services	26,716	25,902	(814)	-3.0%
695	Housing	4,168	4,755	587	14.1%
(65)	Total Revenue - Environment, Development & Housing	30,884	30,657	(227)	-0.7%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Transport	1,214	871	308	35
City Clean and Parks	659	589	20	50
City Regeneration	88	88	0	0
Planning & Building Control	252	107	56	89
Housing General Fund	820	246	435	140
Environment, Development & Housing	3,033	1,901	819	314

See Appendix 3 for details of “At Risk” Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Transport			
(41)	Head of Transport	Expenditure and recruitment controls are in place resulting in a forecast underspend.	
(124)	Highways	Variance largely relates to recruitment controls (£0.052m) and highway licensing and fees where income is greater than budgeted (£0.059m).	
3	Highways Engineering	The variance is due to under achievement of staff costs recharged to capital projects, which has been partly offset by vacancy management.	
(603)	Parking	Net under achievement of £0.106m forecast on Pay and Display (P&D) income where there has been significant change in behaviour from P&D to permit parking.	Actual income is monitored and reported on a monthly basis as part of the TBM process. There are a range of factors that can impact on parking activity and therefore any significant variations to the forecast are reported and acted upon regularly. Minor percentage variations in activity could result in significant financial implications.
		Permit income is expected to over achieve by £0.504m. There has been significantly higher demand for resident, trader, visitor and suspension permits during the year compared to budgeted expectations. There are a number of contributing factors such as change in behaviour from pay-and-display to trader permits, demand from new resident schemes being greater than anticipated and increased suspension permits due to a higher level of development in the city.	
		There is a £0.100m variance largely relating to Penalty Charge Notice previous years debt, where performance of recovery has reduced, resulting in a greater contribution to the bad debt provision.	There is an ongoing Business Process Improvement (BPI) review focusing on improving PCN debt recovery procedures which is expected to improve to ongoing bad debt requirement.
		There is net £0.167m over achievement of off-street	The service is in the process of reviewing options

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Key Variances £'000	Service	Description	Mitigation Strategy
		parking income forecast across the various car parks, due to contractual agreement for car park use with an external company and increased demand in compared to other forms of parking. Borrowing costs associated with car park investment is forecast to under spend by £0.162m due to reducing borrowing costs over the repayment period. Other minor variances largely relating to car park premises costs.	for car park investment to determine if the ongoing borrowing revenue budget is required. The service will aim to fund ongoing budget overspends from within existing budgets on a permanent basis
76	Transport Plan and Road Safety	Overspends forecast within agency and employee recovered costs. This is partly offset by vacancies following the recruitment controls in place.	
40	Transport Policy	The variance is due to under achievement of staff costs recharged to capital projects, which has been partly offset by vacancy management.	Budgets relating to staff costs rechargeable to capital projects are being reviewed to minimise the impact on the revenue budget now and in the future.
City Clean & Parks			
(60)	City Clean and City Parks Management	Expenditure and recruitment controls are in place resulting in a forecast underspend.	
64	City Clean Operations	<p>£0.069m relates to employee overspends. This is largely due to the one-off pressure of Easter bank holidays falling twice in the financial year which has resulted in additional overtime and Resident Service Guarantee payments. This is in addition to weekend working on communal recycling rounds and city wide clean up activities.</p> <p>£0.023m overspend forecast for premises costs at Hollingdean Depot where estimates of utilities, repairs and security are greater than budget.</p> <p>There is a net £0.044m underspend within the City Clean Strategy and Projects service following the expenditure and recruitment controls in place.</p>	<p>This one-off overspend will result in future year underspends due to the timing of bank holidays within the financial year. Agency staff and overtime payments are being reduced to minimum levels.</p> <p>Spending controls on non essential expenditure and recruitment are in place to reduce the forecast overspend across the City Clean operation service.</p>
(143)	City Parks	Controls on non essential expenditure across the	

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Key Variances £'000	Service	Description	Mitigation Strategy
	Operations	parks operations service, such as equipment, materials and other supplies and services are contributing to a forecast service underspend of £0.114m. Expenditure on maintenance and replacement of playground and other parks equipment is being reduced to minimum regulatory standards, resulting in a £0.064m forecast underspend. There is a £0.029m service pressure in respect of Rottingdean mini golf course which has been let at a peppercorn rent.	
(12)	Fleet Management	A delay to the savings from increased servicing and MOT income which is dependant Hollingdean Depot refurbishment works has been offset by in year underspends within the service.	
Planning & Building Control			
(82)	Head of Planning & Building Control	Recruitment controls are in place following temporary acting up arrangements resulting in a service underspend.	
(6)	Business Development & Customer Services	Underspend variance forecast largely due to vacancy control.	
13	Development Planning	Forecast overspends relating to managing demand of planning applications and under achievement of income in a competitive commercial environment have been partly offset following expenditure and recruitment controls.	The service is currently reviewing the type and level of fees charged to minimise the impact of the overspend forecast.
(34)	Planning Policy and Major Projects	Forecast additional costs resulting from the Planning Examination for the City Plan of £0.028m is offset following controls on non essential expenditure (£0.031m), maximising one-off external funding (£0.020m), and vacancy management (£0.011m).	
Housing General Fund			

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Key Variances £'000	Service	Description	Mitigation Strategy
(37)	Head of Housing	The forecast underspend of £0.037m is due to employee recharges brought about by the acting up arrangements regarding the Chief Executive's post	
(130)	Homemove	A recent review of the work the team carries out for the HRA has led to a change in the recharge leading to a forecast underspend of £0.110m. There is also a further underspend of £0.020m due to vacancies. However this underspend is offset by unachieved savings as described below. Therefore this is now breakeven.	
(88)	Housing Options	This relates to vacancies being held due to the recruitment freeze.	
(27)	Housing Strategy & Development	The underspend on Housing Strategy & Development relates to the recharge of the Head of Housing Strategy to the HRA for the covering of the vacant Head of Property & Investment post.	
100	Housing Support Service	This service relates to staff keeping clients safe while placed in temporary accommodation. During 2014/15 service pressure funding was available to fund this service, however, this has not been made available for 2015/16. Six temporary staff left the service at the end of September but this leaves an overspend for the first half of the year.	The service is currently reviewing functions in discussion with Adult Social Care.
586	Corporate Critical - Temporary Accommodation & Allocations	An estimated £0.465m of this overspend relates to the on-going need to spot purchase expensive bed and breakfast accommodation due to the current shortage of supply of less expensive leased accommodation and the need to handback 54 leased properties. This overspend has reduced since Month 7, as more leased and framework accommodation has been procured leading to less emergency accommodation being required. There is a further forecast overspend relating to using competitively	With the new framework in place, more properties are being procured but these are more expensive and not keeping pace with demand. Also as 54 properties have been handed back, this has used up the newly procured units which has led to a higher use of emergency nightly accommodation. The review of properties with Adults and Children's Services clients has not resulted in any properties being released and the current recharging methodology means that this Housing General

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Key Variances £'000	Service	Description	Mitigation Strategy
		tendered frameworks that reflect the price of the market in Brighton & Hove as a result of further demand. These overspends are off set by the use of leased accommodation which is due to underspend by £0.410m	Fund budget does not currently charge the full management cost of this service on to other departments. Although 100 new leased properties have just been ordered it will take some months before these materialise, if at all and with further handbacks, this pressure is set to continue. Other landlords with fewer properties are also being approached with a view to expanding the leased property portfolio.
113	Private Sector Housing	<p>This variance arises from:</p> <ul style="list-style-type: none"> • Timing of approval for second discretionary licensing scheme which, with formal notice period, means implementation will not be until November 2015. • Budget and Housing Strategy has focused Private Sector Housing on the priority area of licensing related activity with the team becoming self funding through licensing income. However some non-licensing related Housing Act duties remain which are not aligned to licensing activity. We are finalising forecasts for costs of this activity. <p>This is partly offset by forecast underspends on employees and supplies and services within the disabled adaptations team of £0.048m.</p>	The service is currently reviewing the management of remaining non-licensing Housing Act related activity, in particular review of triage and charging models to both manage demand and recovering costs of any enforcement. Where appropriate staffing and other costs will be reviewed and adjusted to align resources to the fee income achieved from the mandatory, and two additional licensing schemes. It is anticipated that the majority of the fees will be received during the first year of operation of the second additional licensing scheme and it is therefore intended to resource the service flexibly to accommodate demand.

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Assistant Chief Executive – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(79)	Communications	845	754	(91)	-10.8%
11	Royal Pavilion, Arts & Museums	3,514	3,495	(19)	-0.5%
0	Tourism & Venues	1,193	1,193	0	0.0%
0	Libraries	5,192	5,192	0	0.0%
(290)	Corporate Policy & Communities	4,623	4,327	(296)	-6.4%
(131)	Sport & Leisure	132	(71)	(203)	-153.8%
(489)	Total Revenue - Assistant Chief Executive	15,499	14,890	(609)	-3.9%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Communications	25	25	0	0
Royal Pavilion, Arts & Museums	170	139	31	0
Tourism & Venues	80	80	0	0
Libraries	148	148	0	0
Corporate Policy & Communities	206	206	0	0
Sport & Leisure	370	370	0	0
Total Assistant Chief Executive	999	968	31	0

See Appendix 3 for details of “At Risk” Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Communications			
(91)	Communications	An underspend of £0.091m is forecast at Month 9, which is an improvement of £0.012m from Month 7.	
Royal Pavilion, Arts & Museums			
(19)	Royal Pavilion, Arts & Museums	There are on-going pressures against commercial income of approximately £0.310m (retail, admissions, catering) and increases in security system and premises repair costs of £0.060m. The service has worked extremely hard to cover these pressures by holding vacancies (£0.320m) and stopping all non essential spend where possible. This has resulted in an overall underspend now reported of £0.019m.	
Tourism & Venues			
0	Tourism & Venues	Venues are still reporting a forecast break-even position at this stage however there are a number of pressures being managed with an overall net risk of £0.039m. This includes a £0.112m shortfall against income targets, less an estimated saving on employees of £0.026m (with vacancies being held where possible). The Venue was also successful in appealing its level of Business Rates and has received a reduction for 2015-16 of £0.020m. A spending freeze of all non-operational and non-essential expenditure was put in place during August and remains in place for the remainder of the financial year. This has achieved approximately £0.027m.	
Libraries			
0	Libraries	Break-even position reported, which is unchanged from last month. Currently working on two areas to reduce spending: (1) campaign to collect more outstanding income which currently stands at £0.066m; (2) reducing the amount of cover provided for new vacancies as they arise, balancing this against need to avoid temporary closures too often.	

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Key Variances £'000	Service	Description	Mitigation Strategy
Corporate Policy & Communities			
(296)	Corporate Policy & Communities	A net underspend of £0.296m is forecast across the service at Month 9, which is a slight improvement from Month 7. The underspend relates to £0.100m against the Communities initiatives budget from the deletion of the Community Needs assessment officer post and a reduction in funding for BME and disability equality projects. Other underspends of £0.101m result from vacancy management and an external secondment.	
Sport & Leisure			
(203)	Sport & Leisure	The underspend largely reflects £0.100m from deferral of projects in Sports Facilities into next financial year (e.g. removal of spectator stand which is no longer fit for purpose and reinstatement of area at Withdean Stadium). In addition increased income has been achieved from Seafront property rent reviews of £0.045m and there are underspends of £0.020m from vacancy management and £0.035m against Events.	

Appendix 2 Revenue Budget Performance

Public Health – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(180)	Public Health	1,680	1,447	(233)	-13.9%
(71)	Community Safety	1,370	1,328	(42)	-3.1%
(73)	Public Protection	2,084	2,011	(73)	-3.5%
(324)	Total Revenue - Public Health	5,134	4,786	(348)	-6.8%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Public Health	0	0	0	0
Community Safety	186	186	0	0
Public Protection	235	235	0	0
Total Public Health	421	421	0	0

See Appendix 3 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Public Health			
(233)	Public Health	The Public Health (PH) ring-fenced grant was £20.806m for 2015-16 (which includes the half year effect of Health Visitor commissioning transfer of £2.111m). As reported previously the service has been able to fully cover the £1.290m (6.2% reduction) of savings needed to deliver the in-year reduction against the PH ring-fenced grant. However it should be noted that the majority of this has come from carry-over planned spends (£0.850m was carried forward from 2014-15) that will not now take place, and so is non-recurrent.	
Community Safety			
(42)	Community Safety	The underspend is mainly against the staffing budget and has arisen from holding vacancies and utilisation of external grant funding.	
Public Protection			
(73)	Public Protection	There is a staffing underspend of £0.044m against Trading Standards. Across Environmental Health & Licensing there is a staffing underspend of £0.029m projected from the implementation of one-off measures (including external secondment and unpaid leave).	

Appendix 2 Revenue Budget Performance

Finance & Resources & Law – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
(116)	HR & Organisational Development	3,479	3,363	(116)	-3.3%
(54)	ICT	7,287	7,201	(86)	-1.2%
(690)	Property & Design	3,686	2,823	(863)	-23.4%
(306)	Finance	10,969	10,573	(396)	-3.6%
(397)	Housing Benefit Subsidy	(637)	(960)	(323)	50.7%
(31)	Performance, Improvement & Programmes	842	811	(31)	-3.7%
(408)	Legal & Democratic Services	3,943	3,545	(398)	-10.1%
(2,002)	Total Revenue - Resources & Finance	29,569	27,356	(2,213)	-7.5%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Human Resources & Organisational Development	152	45	107	0
ICT	358	0	358	0
Property & Design	1,003	80	923	0
Internal Audit / Corporate Fraud / NAFN	50	0	50	0
Finance & Procurement	263	263	0	0
Revenues & Benefits	329	62	267	0
Legal & Democratic Services	146	0	146	0
Total Finance & Resources & Law	2,301	450	1,851	0

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
HR & Organisational Development			
(116)	HR & Organisational Development	<p>The savings reflect the requirements of the in-year share of the Council's overspend through the delay/postponement of planned training on Adults/Children's training programmes and an additional £0.040m of non-attendance income that would normally be re-invested in the training programme.</p> <p>It is noted that there is a cost pressure remaining within the service due to additional savings added in last year's budget round that will be addressed via service reviews in the 4 year plan</p>	
ICT			
(86)	ICT	<p>A saving of £0.012m has been identified in training, staff advertising and staff travel budgets plus a £0.020m saving by postponing and reviewing a planned upgrade to the Service Desk system due to the recent Orbis decision. This is further to savings already reported in the salaries budget and through review of hardware spend. These will be used to offset the Business Objects settlement fee and increased Business Objects licensing costs. It is now hoped to cover the majority of the Business Objects costs from the service's budget</p>	
Property & Design			
(863)	Property & Design	The commercial income forecast shows an	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		<p>overachievement of £0.099m, as it continues to improve with good results still at New England House. There are expected underspends during this financial year for utility costs at Hove Town Hall, due to the Workstyles programme, improved water monitoring with automatic meter readings and other various utilities efficiency savings totalling £0.183m. Contracts and property facilities service area should save a further £0.190m. The recent Financial Controls have led to only essential maintenance being carried out, which is predicted to save £0.275m on planned maintenance, £0.035m on reactive and grounds maintenance plus £0.081m from the current vacancy controls within P&D, including the recently transferred Customer Services budgets.</p>	
Finance			
(58)	Finance	<p>With the Brighton NAFN office having closed on 30 September this year, it was expected that the council would not be able to recover fees and costs of approximately £0.080m. However, these were reduced to £0.050m and this and the continued application of vacancy controls has enabled the service to absorb these pressures within existing resources and achieve a net saving</p>	
(338)	Revenues & Benefits	<p>Revenues and Benefits budgets transferred from the former City Services and are forecasting an underspend of £0.338m. This is due to increased vacancy management, along with continued expected</p>	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		overachievement of income targets and a reduction in projected costs of computer maintenance.	
Housing Benefits Subsidy			
(323)	Housing Benefits Subsidy	There is a forecast surplus of £0.241m (previously £0.261m) associated with the recovery of over payments of former Council Tax benefit. In addition a surplus of £0.082m previously (£0.136m) is forecast on the main subsidy budget.	
Performance, Improvement & Programmes			
(31)	Performance, Improvement & Programmes	The service is projecting an underspend of £0.031m this month by continuing to minimise the development work for Performance & Risk Management software system, vacancy control and reducing non staffing expenditure to an absolute minimum.	
Legal & Democratic Services			
(130)	Legal & Democratic Services	With the spending controls in mind, Legal & Democratic Services is projecting an under spend of £0.130m. This is due to extended vacancy control, management of one off payments and improved income forecasts.	
(268)	Life Events	Life Events budgets transferred from the former City Services and are forecasting an underspend of £0.268m, unchanged from last month. This is due to one-off government funding in respect of personal land charges liability costs, partly offset by income pressures.	

Appendix 2 Revenue Budget Performance

Corporate Budgets – Revenue Budget Summary

Forecast Variance Month 7 £'000	Service	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Bulk Insurance Premia	0	0	0	0.0%
(137)	Concessionary Fares	10,827	10,690	(137)	-1.3%
(133)	Capital Financing Costs	8,677	8,523	(154)	-1.8%
0	Levies & Precepts	170	170	0	0.0%
(372)	Unallocated Contingency & Risk Provisions	1,995	1,623	(372)	-18.6%
3	Unringfenced Grants	(16,683)	(16,680)	3	0.0%
(533)	Other Corporate Items	1,579	1,046	(533)	-33.8%
(1,172)	Total Revenue - Corporate Budgets	6,565	5,372	(1,193)	-18.2%

Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Concessionary Fares			
(137)	Concessionary Fares	There is a reduction in the fixed deal payment to B&H Buses of £0.105m to allow for the cessation of some routes and the remaining saving is mainly from lower than forecast trip numbers across other operators.	
Capital Financing Costs			
(154)	Capital Financing Costs	The underspend has increased by £0.022m from Month 7. During December one of the two trigger-rates to undertake borrowing has been hit and £5.000m was borrowed during the month. The £0.022m increase in underspend is a result of the second trigger-rate not yet being met. If the second	In response to fairly volatile PWLB rates analysis of borrowing costs and interest rate forecasts have led to “trigger” rates being set that will be used to determine whether or not two tranches of PWLB borrowing should be undertaken in 2015/16. The PWLB rates are published twice a day and officers

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		rate is not met during the remainder of 2015/16, there may be a further £0.022m savings in the Financing Costs budget.	are pro-actively monitoring these rates. The first trigger rate has been met, and £5.000m borrowing has been entered into at that rate. The Financing Costs forecast underspend assumes the second tranche of borrowing will be undertaken.
Unallocated Contingency & Risk Provisions			
(372)	Unallocated Contingency & Risk Provisions	A review of Carry Forward allocations has identified £0.291m which can be released to support the overall position. This consists of Stronger Families, Youth and Communities (£0.148m), Human Resources and Organisational Development (£0.087m), Housing (£0.036m) and Communications (£0.020m). In addition to this £0.081m of unrequired risk provision has been released.	
Unringfenced Grants			
3	Unringfenced Grants	Minor variance.	
Other Corporate Items			
(516)	Centrally Managed Budgets	The underspend here relates to unrequired balances in respect of historic debts (£0.267m), over-provision for the council's obligation for trust funds (£0.112m), historic balance from Revenue Support Grant (£0.048m) and out of date cheques that have not been cashed (£0.100m). These are partially offset by £0.011m debt written off due to unsuccessful external collection.	
(17)	Former Employee Pension Costs	Spend on former employee pension costs is lower than anticipated by £0.016m.	

Appendix 2 Revenue Budget Performance

Housing Revenue Account – Revenue Budget Summary

Forecast Variance Month 7 £'000	Housing Revenue Account	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
995	Capital Financing	31,027	32,022	995	3.2%
(14)	Head of Housing HRA	3,491	3,481	(10)	-0.3%
(59)	Head of Regeneration	290	227	(63)	-21.7%
62	Housing Strategy	524	536	12	2.3%
(903)	Income Involvement Improvement	(49,497)	(50,415)	(918)	-1.9%
(226)	Property & Investment	12,024	11,500	(524)	-4.4%
(367)	Tenancy Services	2,141	1,775	(366)	-17.1%
(512)	Total	0	(874)	(874)	0.0%

Monitoring of Achievement of 2015/16 Savings

Directorate	Planned Savings £'000	Achieved Savings £'000	Anticipated Savings £'000	At Risk Savings £'000
Environment, Development & Housing	907	736	265	(94)
Total HRA Savings	907	736	265	(94)

See Appendix 3 for details of "At Risk" Savings

Appendix 2 Revenue Budget Performance

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Housing Revenue Account			
995	Capital Financing	The forecast reprofiling/slippage for the HRA Capital Programme will reduce the amount of borrowing required in 2015/16 to fund the overall programme, which will therefore result in lower interest charges of £0.105m than originally budgeted for. A review of the funding of the capital programme, in light of the overall revenue forecast underspend, has resulted in an increased contribution of £1.100m from the revenue account to fund the capital programme rather than undertaking borrowing.	The forecast overspend is funded from overachievement of income relating to Leaseholder Service Charges and the forecast underspend on Interest payable.
(63)	Head of Regeneration	The estimated level of capitalisation of salaries is higher than originally budgeted.	
12	Housing Strategy	A review of the work carried out by the Housing Allocations team has meant that the amount of staff time charged to the HRA has increased to a charge of 80% of staff time compared to a budgeted split of 50/50. This is offset by a forecast underspend on transfer incentive scheme of £0.050m	The overspend in this service is being covered by underspends elsewhere within the HRA
(918)	Income Inclusion Improvement	Leaseholder Services and Major Works are forecast to overachieve income by £0.661m mainly due to the timing of capital works meaning more was rechargeable in 2015/16 than was estimated; rents are forecast to overachieve income by £0.096m and employee budgets are forecast to underspend by £0.340m as a result of vacancy management. These underspends are partly offset by a forecast overspend on accommodation management fees of £0.147m and a forecast Discretionary Housing Payment contribution of £0.070m.	
(524)	Property & Investment	The spend on routine repairs is forecast to underspend by £0.568m due to a reduction in the number of council dwellings and also the increased levels of capital investment over the past few years which has led to a substantial reduction in the responsive repairs to windows and roofs. The budget for Gas Servicing is also forecast to underspend by £0.073m. This	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		underspend is partly offset by a forecast overspend on empty property works of £0.082m.	
(366)	Tenancy Services	Underspends include: £0.185m on staff costs in the estates services and tenancy management areas; £0.135m on gas & electricity charges; £0.079m on supplies and services and £0.040m relating to the Community Payback Scheme where the budget is no longer required. This is offset by an overspend of £0.025m on rubbish clearance due to additional tipping charges and £0.067m on extra security costs.	

Appendix 2 Revenue Budget Performance

Dedicated Schools Grant – Revenue Budget Summary

Forecast Variance Month 7 £'000	Dedicated Schools Grant (DSG)	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
0	Individual Schools Budget (ISB) <i>(This does not include the £5.534m school balances brought forward from 2014/15)</i>	122,676	122,676	0	0.0%
128	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i> <i>(This includes £0.615m brought forward from 2014/15)</i>	10,943	11,013	70	0.6%
(128)	High Needs Block (excluding delegated to Schools); <i>(This includes £0.807m underspend brought forward from 2014/15)</i>	18,110	17,968	(142)	-0.8%
(35)	Exceptions and Growth Fund <i>(This includes £0.031m underspend brought forward from 2014/15)</i>	5,993	5,957	(36)	-0.6%
0	Grant Income	(156,269)	(156,269)	0	0.0%
(35)	Net DSG Budget	1,453	1,345	(108)	-7.4%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
Early Years Block			
160	PVI payments for 3 & 4 year olds	Overspend in payments for 3 & 4 year olds	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
			these budgets back in balance where possible.
(90)	Early Years Advisors	Underspends on staffing costs (£0.070m) and other minor variances (£0.020m).	
High Needs Block			
20	Educational Agency Placements	Overspend in relation to the number and cost of places.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
(162)	Other	There are a number of underspends in the following areas: 2014/15 underspend carried forward for respite care (£0.080m), High Needs top-up for Post 16 students (£0.050m), Autistic Spectrum Condition (ASC) service recruitment (£0.045m), SEN strategy freeze on spending (£0.035m), Speech & Language Service staffing (£0.016m) and other minor underspends (£0.090m). These are partially offset by an overspend relating to a contribution to CAMHS (£0.154m)	
Exceptions & Growth Fund			
(36)	Exceptions	There are underspends of £0.048m relating to the reimbursement of costs for union duties, jury service and suspension to schools and £0.020m in respect of increased school meals income. These are partially offset by an overspend of £0.029m in respect of schools premature retirement costs and other minor overspends of £0.003m.	

Appendix 2 Revenue Budget Performance

NHS Trust Managed S75 Budgets – Revenue Budget Summary

Forecast Variance Month 7 £'000	S75 Partnership	2015/16 Budget Month 9 £'000	Forecast Outturn Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
487	Sussex Partnership Foundation NHS Trust (SPFT)	10,934	11,423	489	4.5%
55	Sussex Community NHS Trust (SCT)	554	554	-	0.0%
542	Total Revenue - S75	11,488	11,977	489	4.3%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy
Sussex Partnership Foundation NHS Trust (SPFT)			
580	SPFT- community care mental health & memory cognition, in house services	<p>The pressures of £0.580m are due to:-</p> <p>(1) Pressures brought forward from 2014/15 (£0.605m),</p> <p>(2) net full year effect of 2014/15 packages of care (£0.516m), and</p> <p>(3) In year pressures on this service are coming from increase in care packages / change in service type (£0.674m; 15.42 WTE), transfers from in-house services (£0.530m; 17.74 WTE), unachieved savings from previous years (£0.441m) and other (£0.460m). These pressures are being offset by net decrease in demand (£0.361m; 18.80 WTE), improved income (£0.428m), net self-funders (£0.276m), Continuing Care Funding (£0.168m) and CCG Funding against the overall S75 risks (£0.650m). In addition there have been assumptions made on reviews of packages of care (£0.135m) in 2015/16 to mitigate some of the increases already seen in year.</p> <p>(4) There are underspends on the SPFT staffing budgets of £0.139m</p> <p>There is an over-achievement of savings of £0.091m included within</p>	<p>Actions have been put in place to meet the 2015/16 budget strategy savings targets and to meet unachieved savings from previous years so there is limited scope to address the emerging demand pressures. Actions include:</p> <ul style="list-style-type: none"> • There will be increased panel scrutiny of all complex or high cost placement and care package requests to assure value for money against eligible care needs. Where possible, no placements will be made above the agreed local authority rates. • The CCG have agreed funding of £650k to offset the risks on the

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy
		<p>the Adult Services savings monitoring table above.</p> <p>The pressure of £0.489m is after the risk share contribution (50:50) with SPFT</p>	<p>community care budget(within the forecast). The Risk share arrangement with SPFT assumes a 50:50 split of any remaining overspend.</p> <ul style="list-style-type: none"> • Continuing Health Care Taskforce in place to ensure that all appropriate funding sources are identified.
Sussex Community NHS Trust (SCT)			
0	SCT- Community Equipment Services	This service is projecting a break-even position at Month 9 with the expectation that any overspend will be covered by Better Care Funding.	